

MEG TRACY

DESIGN COORDINATOR

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≡ ABOUT ME

Over the course of 8 years, I have honed my skills in developing distinctive environments across various fields and methodologies. I find great satisfaction in collaborating with diverse teams, contributing to shared objectives, and supporting my colleagues along the way. My career has been bolstered by my design acumen, eye for detail, and research capabilities. I am constantly ready and willing to lend a hand in realizing successful projects.

≡ SKILLS

Prop Design & Fabrication

Scenic Painting & Carpentry

Sculpting

Microsoft Office Suite & Google Suite

Adobe Creative Suite

Sketchup

Managing Documentation

≡ AWARDS & ACHIEVEMENTS

THEA AWARD, 2022

"Themed Retail, Limited Budget"
Gideon's Bakehouse

THEA AWARD, 2020

"Outstanding Achievement: New Park"
Star Wars: Galaxy's Edge

≡ PROFESSIONAL EXPERIENCE

DESIGN COORDINATOR

09/21-Present

MDSX Creative

- Work cross functionally with the internal team, subcontractors, and clients to ensure scheduling & creative direction are effectively communicated & followed
- Manage & log assets, schedule meetings, develop & maintain tracking documents, edit copy
- Prepare & deliver presentations to executive management & clients
- Conduct research to support creative development
- Assist on site with production & installation

SHOW SET DESIGNER & SHOP MANAGER

03/20 - 09/21

Make Real, Inc.

- Designed & built sets & show props for immersive adventure games
- Estimating, developed & maintained build schedules, managed shop space

ARTISAN, COLOR DESIGN/PAINT FINISHES

01/20 - 04/20

Walt Disney Imagineering

- Translated designs & elevations into paint color selection & documentation
- Prepared color boards for presentations to executive management

SCENIC ARTIST

04/18 - 12/19

Walt Disney Imagineering

- Collaborated with Art Directors on the paint treatments for props & scenery
- Translated renderings/designs into paint samples that were distributed to vendors
- Organized & managed tasks for over-hire staff

SCENIC LEAD

04/15 - 12/19

Disney's Scenic Shops

- Collaborated with managers & art directors on the execution of design intents
- Job site team lead; progress reports, delegations, creative problem solving on the fly
- Developed & organized project documentation

DISPLAY COORDINATOR

03/13 - 04/15

Anthropologie

- Responsible for the design, fabrication, & installation of all exterior & interior displays
- Managed department budget, schedule, & display assistants

≡ ADDITIONAL PROJECTS

SET DECORATOR

05/18 - 09/18

Sea World's Infinity Falls

SET DECORATOR

01/2016

Safe House Chicago

≡ EDUCATION

BFA, PRODUCTION DESIGN

06/2012

Savannah College of Art & Design